

# Big Spring School District

## Newville, Pennsylvania

### DIG Committee Meeting Minutes

#### August 5, 2024

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The DIG Committee of the Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium at 6:35 pm.

Present: Julie Boothe, chair, remote, Seth Cornman, Lisa Shade, Kendra Shaffer, Kathy Livengood, Dr. Guarente, Dr. Sanders. Other board members and members of the public in attendance.

Welcome by Committee chair, Julie Boothe

Accomplished since last meeting: Disenrollment survey language and Disenrollment Survey explanation letter were approved at June 17 board meeting

1. Public comment time: Limiting to 10 minutes to allow for other business to be discussed. No public comment offered.
2. Continued Items of discussion:
  - A. Motion to approve the committee meeting minutes from 6/13/24?  
Motion: Lisa Shade  
2<sup>nd</sup>: Seth Cornman  
Vote: all in favor
  - B. Disenrollment Survey Digital Version: Review progress, discuss. Seth Cornman shared and demonstrated the prepared digital version of the disenrollment survey on projector screen. Kathy Livengood questioned what would happen if no items were checked on the first page , and Seth clarified that a user could not navigate past the first screen without selecting something. Discussed readiness to move to board for approval.  
Motion: to approve the digital version of the survey and send to board for final approval and distribution as previously decided, after double checking for grammar and correct wording, by Seth Cornman  
2<sup>nd</sup>: Lisa Shade  
Vote: all in favor
3. Future Items for Consideration:

- A. Updates to Webpage when survey sent
  - B. New Student Survey progress and results- Dr. Guarente shared no more surveys were received
  - C. IEP Survey- determine need based on Disenrollment results
  - D. Staff Survey – determine need based on Disenrollment results, youth truth and feedback
4. New Items / Motions for Discussion? None offered
5. Motion to Adjourn? Motion: Lisa Shade      2<sup>nd</sup>: Seth Cornman      Vote: all in favor
- Ended @ 6:45 pm

*Julie S. Boothe*